

Date: 15.12.2023.

To  
The Administrator,  
Siliguri Institute of Technology,  
Sukna.

**Sub: Request for approval of Scrap Sale**

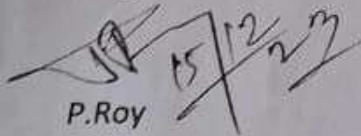
Sir,

This is to inform you that we have some old, damage iron structures (15 Nos. & 253 Kg.) which is used previous in our gardening (Fencing) purpose. The total scrap amount is Rs. 7,084.00 (Seven Thousand Eighty Four) only.

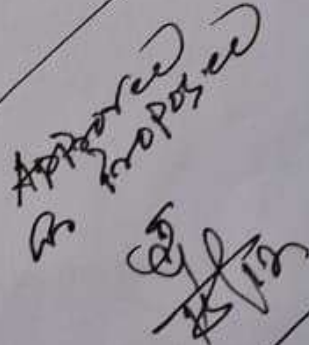
Please, you may kindly give us the permission for the above items to sale out scrap.

Thanking you.

Regards.

  
P. Roy

Sr. Manager  
Project.

  
Approved  
As proposed  
15/12/23

PR

Date: 07.12.2023.

To  
The Administrator,  
Siliguri Institute of Technology,  
Sukna.

**Sub: Request for approval of Scrap Sale**

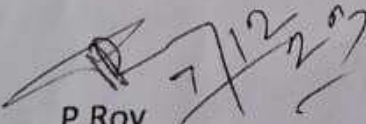
Sir,


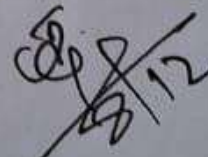
This is to inform you that we have some old, damage Iron Pipe in Playground these are totally unusable. These are difficult to store in a proper place as there no such space in our campus premises. The total scrap amount is 13,000.00 (Thirteen Thousand) only.

Please, you may kindly give us the permission for the above items to sale of scrap.

Thanking you.

Regards.

  
P. Roy  
Sr. Manager  
Project.

  
Approved  
7/12/23  
  
7/12

PR

Date: 07.12.2023.

To  
The Administrator,  
Siliguri Institute of Technology,  
Sukna.

**Sub: Request for approval of Scrap Sale**

Sir,

This is to inform you that we have some old, damage Iron structures (7 Nos.) which is used previous in our Main Building DOM purpose. Out of Seven, we are sending 6(Six) Nos. to TIGWS for making their Bridge and remaining 1(one) with wastage item for sale out as a Scrap. The total scrap amount is Rs. 9,000.00(Nine Thousand) only.

Please, you may kindly give us the permission for the above items to sale out as scrap.

Thanking you.

Regards.

P.Roy  
Sr. Manager  
Project.

Committee  
for  
Project  
M

SRM

Date: 21.07.2023

To  
The Principal,  
Siliguri Institute of Technology,  
Sukna.

19016  
Dr-2/2

**Sub: Request for approval of Waste Paper**

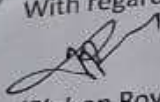
Sir,

I would like to inform you that we have some old, damage waste paper in MAIN Building. These are totally unusable. These are difficult to store in a proper place as there is no such space in our campus premises.

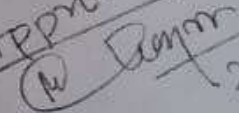
Therefore, you may kindly give us the above items to sale out as scrap paper.

Thanking you.

With regards,

  
(Plabon Roy)  
Sr. Project Manager

Rs 5000/-  


Approved  
  
(2)

763

A

3rd Copy  
For Students / Bearer

### Siliguri Institute of Technology

No. 19016 Date: 01/09/23

Name: *Mukherjee*

1. Permission / Exam Fee : .....		
2. Registration Fee : .....		
3. Late Fee : .....		
4. Ph. / Fax / Xerox Charge for : .....		
5. Duplicate Mark Sheet/ Admit Card / Migration / Registration / Diploma fee for: <i>Scrap</i> <i>2 sets.</i>	5000.00	
6. Re Assessment / Serutiny :		
7. Form : .....		
8. ....		
<b>TOTAL</b>	<b>5000.00</b>	

Serial No. ....



Date: 18.07.2023

To  
The Principal,  
Siliguri Institute of Technology,  
Sukna.

**Sub: Request for approval of Waste Paper**


Sir,

I would like to inform you that we have some old, damage waste paper in DESH Building. These are totally unusable. These are difficult to store in a proper place as there is no such space in our campus premises.

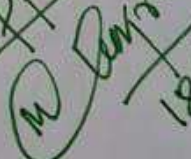
Therefore, you may kindly give us the above items to sale out as scrap paper.

Thanking you.

With regards.

  
(Plaban Roy)  
Sr. Project Manager

R, 5000/-  


Approved  
  
18/07/23

2nd Copy  
For Dealing Branch

**Siliguri Institute of Technology**

No. 19008 Date : 25/11/24

Name Mukesh Sharma

1. Permission / Exam Fee : .....		
2. Registration Fee : .....		
3. Late Fee : .....		
4. Ph. / Fax / Xerox Charge for : .....		
5. Duplicate Mark Sheet/ Admit Card / Migration / Registration / Diploma fee for : <u>Scrap</u>		
6. Re Assessment / Serutiny : <u>Scrap</u>		2500.00
7. Form : .....		
8. ....		
<b>TOTAL</b>		<b>2500.00</b>

Serial No. ....

Authorised Signatory [Signature]



3rd Copy  
For Students / Bearer

# Siliguri Institute of Technology

No. 29013

Date : 13/6/23

Name Babu, Anu Prigwakhanu

1. Permission / Exam Fee : .....		
2. Registration Fee : .....		
3. Late Fee : .....		
4. Ph. / Fax / Xerox Charge for : .....		
5. Duplicate Mark Sheet/ Admit Card / Migration / Registration / Diploma fee for : <i>Serab</i>		500.00
6. Re Assessment / Serutiny : <i>Sab.</i>		
7. Form : .....		
8. ....		
<b>TOTAL</b>		<b>500.00</b>

Serial No. ....

Authorised Signatory .....



(Security Supervisor)

(Estate Office)